



Downtown 202, located in historic downtown Bryan, is a unique setting for receptions, private parties, business meetings, or with a little creativity, most any event. Nestled in the south corner of Old Bryan Marketplace, the space whispers rustic elegance ~ brick walls, high ceilings, stained concrete floor, antique bar, chandeliers, intimate patio and all the warmth a historic building has to offer.

3500 Sq. Feet (capacity 250 people /150 max seated all at once)
A/C, Heated, ceiling fans

Restroom facilities for men & women, accessible for the disabled
Eight 60" round tables, two 8' rectangular buffet tables, 95 folding wooden chairs & four cocktail tables

Located across from LaSalle Hotel ~ convenient for out-of-town guests

Following rents include use of the venue and our tables and chairs:

MONDAY - THURSDAY	\$800
FRIDAY	\$1,500
SATURDAY	\$2,500

- Key to the venue can be picked up as early as 10am on the day of your event and you have use of the venue until your event ends that night
- You can use your caterer of choice- no restrictions on food or nonalcoholic beverages
- When serving alcoholic beverages, you will be required to use our in-house bartending service; this service includes security as required per the contract

ONE-HALF OF TOTAL FEES ARE DUE TO BOOK THE DATE & THE
BALANCE IS DUE AT LEAST THIRTY (30) DAYS PRIOR
TO EVENT

PAYABLE TO OLD BRYAN PROPERTIES

202 S. Bryan Avenue, Bryan, TX 77803 979-779-3245
www.downtown202.com or whitney@oldbryan.com



Bartending Service Details

We aim to keep this process simple and offer a great quality bar service for your special event! This service can be customized to meet your needs- just ask and we can try to make it work.

At least 2 weeks before your event, you will need to let us know how many adults you expect at your event and what type of alcoholic beverages you want served and any special requests you might have.

You will give the bartending service a credit card that will be charged at the close of your event. You will be charged for the drinks your guests drink at the prices listed below.

Hand crafted cocktails	\$10
Call drinks	\$7
Mixed drinks	\$6
Imported beer	\$5
Domestic beer	\$4

Wine price by the glass depends on what wine you want you served

- Includes ice, mixers and plastic drinkware
- \$200 bartender/security fee
- 20% gratuity will be added

Several options are available to work within your needs and budget:

- * You set a price/tab limit ahead of time and we shut the bar off when you reach that.
- * You can say you want the bar to run open for a set period of time and we close it at that time.
- * With either of the above options- on the night of the event you can extend the tab amount you have authorized or the length of time the bar remains open.



Checklist

1. Schedule Tour
2. Book Venue
 - Requires paying ½ of rental rate
 - Return signed contract
 - Let us know if alcohol will be served
 - Your booking is not confirmed until these steps are complete
3. One month prior to your event pay balance due
4. At least two weeks prior to event contact Whitney to go over details of your event
 - include letting her know what outside vendors you will be using including caterer, event coordinator, etc.
 - If serving alcohol, confirm with her number of guests and any requests of the in-house bartending service
5. Day of your event pick up key to the venue as early as 10am
6. Follow all closing instructions
7. Please send us pictures of your event that we can post on our website and social media

THANK YOU FOR CHOOSING DOWNTOWN 2022!



Closing Instructions:

- Throw all trash in trashcans provided
- Put away tables and chairs back on the racks in the closet
- Turn ac/heater off (1 by the bar, 1 on the brick wall by the windows along the train tracks and 1 in table/chair closet)
- Turn off lights; switches are in the storage room by the front door
- Make sure to remove all personal decorations and belongings
- Lock all doors from the inside; the front door and 2 doors along the courtyard
- Hang the key on the hook to the right of the exit door in the table/chair closet
- Leave out the exit door located in the table/chair closet. Door will lock behind you and you will be locked out.
- Send us pictures of your event so that we can post on our website and social media- thank you!